

## AUGUST MINUTES

### **MINUTES OF A MEETING OF ERWOOD COMMUNITY COUNCIL HELD IN ERWOOD MARKET HALL ON THURSDAY 17<sup>TH</sup> August 2023 AT 7PM.**

#### **MEMBERS PRESENT:**

Cllr Stephen Davies  
Cllr Caroline Baldwin  
Cllr Alan Pryce  
Cllr Geoffrey Lewis  
Cllr Lisa Payne  
Cllr Tracey Jones

#### **IN ATTENDANCE:**

Gwyneth Davies

#### **APOLOGIES FOR ABSENCE**

None

#### **DECLARATIONS OF INTEREST**

None

#### **MINUTES OF LAST MINUTE SIGNED**

Minutes of last meeting 13<sup>th</sup> of July 2023 were read, accepted by all and signed by the chair.

#### **MATTERS ARISING FROM PREVIOUS MEETING 13<sup>th</sup> July 2023:**

##### **Minute 166.2023**

##### **Change of Signing Arrangement Form Barclays Bank**

**Ref 150.2023** Gwyneth Davies has received the 'Change of Signing Arrangement Request' form from Barclays Bank and the treasurers will sign it at the end of the meeting so that it can be sent off and all future bank statements can be sent to Carrienne Ralph, the new clerk.

##### **Minute 167.2023**

##### **Local Places for Nature Office S6 Report Update**

**Ref 147.2023** Cllr Caroline Baldwin will call OVW Rachel Carter to amend report with the notes discussed at the last meeting. Will be done in the next week.

##### **Minute 168.2023**

##### **20mph Restricted Road Scheme**

**Ref 153.2023** Cllr Alan Pryce noted that areas on the road by Victoria Terrace have had updates in preparation for the implementation of the 20mph limit. Clerk spoke to Tony Caine and Tony Caine confirmed that Victoria Terrace is to become a 20mph zone.

##### **Minute 169.2023**

##### **Vacancy of Councillor**

The council has received no applications so far. It was agreed that Gwyneth Davies will contact the

electoral department and ask how to proceed with advertising the vacancy as she has access to the previous communications. She will update the Chair when she has an answer.

### **Minute 170.2023**

#### **August Bank Statements**

The current financial accounts were read out by the chair and agreed by all. Barclays Bank Statements for 31<sup>st</sup> July 2023: Community Account £628.61 (3 Cheques -£1046.70, Clerk Salary for May, June & July). Savings Account £529.19 (£1750 transferred into Community Account as agreed at last meeting (13<sup>th</sup> July 2023)). We were also notified on the 19<sup>th</sup> of July 2023 that due to our overdraft we have incurred a charge of £0.91 in overdraft interest. This was accepted by council.

### **Minute 171.2023**

#### **PAYE Clerk Update to Council**

The Clerk has received a new tax code and has updated PAYE as necessary. As the clerk will be paying tax on her salary, her monthly income will be less, but the council will be expected to pay the tax to HMRC on a quarterly basis from now on. The Clerk's August salary will be £279.30. This was agreed by all and the cheque will be signed at the end of the meeting. The next date for the tax to be paid is the 19<sup>th</sup> of October 2023. The new clerk is struggling to log into the online business tax account consistently due to old contact details being on the account. She has spoken to HMRC and now knows how to amend this. This should be amended before the next council meeting. The clerk has been able to successfully submit all salary payments to HMRC through PAYE, but has received a letter of warning for one late filing notice. No fine has been incurred.

### **Minute 172.2023**

#### **OVW Training**

The OVW training dates for August were shared, but no interest in attending was shared.

### **Minute 173.2023**

#### **Brecon & Radnor Area Committee Aims and Objectives**

The Brecon & Radnor Area Committee shared a request for three aims and objectives that local councils would like the Area Committee to consider during the course of the next year. This email was forwarded to the chair, Cllr Stephen Davies, and the Community Council's Brecon & Radnor Area Representatives Cllr Alan Pryce and Cllr Geoffrey Lewis. It was agreed in the meeting that all other councillors would like to see the email and will provide their suggestions via email, before the deadline of the 31<sup>st</sup> of August.

### **Minute 174.2023**

#### **Crickadarn Defibrillator Registering with The Circuit**

The Defibrillator that it due to be placed inside the telephone kiosk in Crickadarn is still at Cllr Stephen Davies's home. Cllr Stephen Davies said that he will clean up the kiosk ready for installation of the defibrillator next week.

### **Minute 175.2023**

#### **Innovative Practice Conference 5<sup>th</sup> July Invoice**

The invoice for the Innovative Practice Conference that Cllr Geoffrey Lewis attended on the 5<sup>th</sup> of July was presented to the council and all agreed that it can be paid. Cheque signatories to sign the cheques at the end of the meeting.

**Minute 176.2023****Wye Valley AONB Partnership, Invitation for Comments**

Councillors agreed that it was an interesting topic and we will share comments. As the deadline isn't until the 29<sup>th</sup> of September 2023 it was agreed that the councillors will consider this for some more time and come back to the clerk with their comments to share at the next Community Council meeting.

**Minute177.2023****Letter from Local Resident Regarding Road Traffic**

An email sent in to the council was read to the councillors and it was agreed that the clerk will invite local PCSO Trudy Davies to attend the next Community Council meeting to discuss the issue of local speeding. The clerk will email PCSO Trudy Davies with an invitation to the next meeting.

**Minute 178.2023****Documents to be Added to Website**

It was noted that almost all of the agreed documents have been added to the Erwood Community Council website. The only documents missing are the Declaration of Interests for 2022 -2023, Donations for 2022 -2023, Risk Assessment for 2023 -2024, and Policy for Cllr Allowances. Cllr Stephen Davies made a note of these documents and it was agreed the Gwyneth Davies will provide them to the Chair to upload onto the website.

**Highways****Minute 179.2023****Llaneglwys Pothole**

There is a pothole forming on the road as you enter down into Llaneglwys. It is roughly 3-4 inches deep. It was agreed that the clerk will email Daniel Relf to make him aware of this.

**Updates****Minute 180.2023****Springfield Lane Potholes**

Cllr Caroline Baldwin and Cllr Stephen Davies walked Springfield Lane before the meeting to see the extent of the damage to the road. Powys Highways has put tarmac up to Springfield, however the worst of the damage to the road is from Springfield up and this hasn't been fixed. Cllr Stephen Davies called into the depot in Boughrood to discuss this with Daniel Relf, but he was on holiday. It was agreed that Cllr Stephen Davies will speak to Daniel Relf about what to do with the road going forwards.

**Minute 181.2023****Right of Way Sign and Fence Fallen Over**

Cllr Alan Pryce mentioned that the right of way sign between Crickadarn and Erwood has fallen and the fence has fallen down along with it. It was agreed that Cllr Caroline Baldwin will notify the Rights of Way Authority to ask for this to be fixed.

**Minute 182.2023****Proposed Right of Way – Erwood to Erwood Station.**

Cllr Stephen Davies has not been able to contact the owners yet.

**Minute 183.2023****Erwood Bus shelter**

Cllr Alan Pryce has not seen the owner of the Erwood Hall to discuss the subject further, but he will try to contact her.

**Minute 184.2023****Erwood Phone Box**

The paint has been delivered to the people living in the Erwood Inn. Cllr Alan Pryce said that he will cut away the brambles from around the phone box so that we can start cleaning and painting the phone box.

**Minute 185.2023****Coronation Mugs**

All the coronation mugs have been delivered and there was one remaining which will be donated to Mrs Lewis as she shared her interest in having a mug at the Coronation party back in May. This was agreed by all.

**Minute 186.2023****Broadband**

Cllr Caroline Baldwin gave the council an update regarding the Broadband project. Erwood is confirmed as a voucher protected area. BT OpenReach have confirmed with the Powys CC Broadband Officer that they are interested in taking on Erwood community. Broadway Partners, who have gone into administration, have also said in principle that they would be interested in taking on Erwood Community, dependent on who their buyer is. The buyer of Broadway Partners should be announced shortly. Once the announcement is made, we will be able to have discussions with both BT OpenReach and the new owner of Broadway Partners, if appropriate, and decide the best way forward for us as a community.

**Items for next meeting**

E-mail addresses for Councillors to be discussed.

Decision from Councillors of how to proceed with completing the document on Financial Toolkit.

**Date of next meeting**

Date of September's Meeting will be decided when Clerk receives a suitable date for PCSO Trudy Davies to attend.

**This meeting closed at 8:16pm**

**THESE MINUTES WILL BE CONFIRMED AT THE NEXT MEETING OF  
ERWOOD COMMUNITY COUNCIL.**